



# OZARKS TRANSPORTATION ORGANIZATION

---

## LOCAL COORDINATING BOARD FOR TRANSIT

---

26 May 2011  
2:30 p.m.  
City Utilities Transit Center Conference Room  
1505 Boonville, Springfield, Missouri

---

### MEMBERS PRESENT

---

J. Howard Fisk, Fisk Transportation  
Diane Gallion, City Utilities Transit  
Leslie McCafferty, Burrell

Bill Robinett, MoDOT  
Cari Wright, SCIL

---

### STAFF PRESENT

---

Natasha Longpine

---

### 1. WELCOME AND INTRODUCTIONS/MINUTES

---

Introductions were made of everyone in attendance.

Leslie McCafferty motioned to approve the October 28, 2010 Minutes and Diane Gallion seconded. The motion passed unanimously.

---

### 2. 5310 APPLICATION SCORING CRITERIA

---

The following changes to the 5310 Application Scoring Criteria were discussed:

- Under NEED – Add 2 points to each year a vehicle is aged over 7 years.
- Under USAGE –The number of persons is not always available, unsure of what would be an appropriate number. Consider changing the number of trips required to get points.
- Under SERVICES – The proposed changes to points are satisfactory.
- Unable to ask how many hours each day of the week for SERVICE HOURS, as this information is not collected.

Discussion was also held on how to get more applicants. It was decided that OTO should work with MoDOT to provide training on the 5310 program. OTO staff was asked to coordinate this. Also, it was asked if there is a way to make the tracking side of the application requirements easier. It was decided to review the forms other organizations use and find a way to share that information. Ms.



## OZARKS TRANSPORTATION ORGANIZATION

---

Longpine suggested that once the applications were scored and the LCB was preparing to update the Coordination Plan, that this be a part of that.

---

### 3. 5316 AND 5317 APPLICATION HANDBOOK REVIEW

---

The same application is used for 5316 and 5317 funding sources. There were some corrections to be made upon review of the existing application –

- Be sure to attach the FTA certification requirements
- Clarify that subrecipients would be under City Utilities
- A few other minor typographical corrections

---

### 4. OTO LONG RANGE TRANSPORTATION PLAN

---

Ms. Longpine discussed the update process on the OTO Long Range Transportation Plan and that the Coordination Plan was also ready to be updated. The recommendations in the LRTP will include acknowledgement that there are additional plans which will be updated with more detail.

---

### 5. OTHER BUSINESS

---

The next meeting will be June 23, 2011 to finalize the 5310 Scoring Criteria. Applications are due July 1, and will be scored on July 7.

---

### 6. ADJOURN

---