



OZARKS TRANSPORTATION ORGANIZATION

TRANSIT COORDINATION PLAN KICK-OFF MEETING

10 November 2011
2:30 p.m.
City Utilities Transit Center Conference Room
1505 Boonville, Springfield, Missouri

ATTENDIES

Lara Ashbaugh, Burrell	Leslie McCafferty, Burrell
Sharon Bradford, RSVP	Dennis McMan, Springfield/Greene Co. Parks
Debra Brawley	Frank Pike, Alternative Opportunities
Sheri Davis, SGCPB Northview	Andrew Seiler, MoDOT Southwest District
Kathleen Featherstone, Department of Mental Health	Dena Simmons, Safe At Home
Diane Gallion, City Utilities Transit	Marie Smith, CCC Taxi
Dorothy Knowles, SW Mo. Office of Aging	Linda Starr, Springfield Workshop
Scott Kosky, OATS	Rick Stephenson, Daybreak
Louise Lathrop, CU Fixed Route	Dan Watts, SMCOG

STAFF PRESENT

Sara Edwards Natasha Longpine Curtis Owens

1. WELCOME AND INTRODUCTIONS

Introductions were made of everyone in attendance.

2. NOTES

1. OTO Staff gave an introductory presentation covering the Transit Coordination Plan. This presentation included chapter information, the Federal Transit Administration (FTA) guidelines, and program descriptions of Transportation for Elderly Persons and Persons with Disabilities 5310, Job Access and Reverse Commute (JARC) 5316, and New Freedom 5317, as well as the role of committee members during the planning process.
2. Mr. Owens explained that the plan update will included the following Federal Transit Administration (FTA) guidelines:
 - An assessment of transportation needs for individuals with disabilities, older adults, and persons with limited incomes;
 - An inventory of available services that identifies areas of redundant service and gaps in service;
 - Strategies to address the identified gaps in service;
 - Identification of coordination actions to eliminate or reduce duplication in services and strategies for more efficient utilization of resources; and,
 - Prioritization of implementation strategies.



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3. Mr. Owens discussed the provider and non-provider surveys. The committee was requested to review the survey and provide comments by November 11. Staff will then send out the surveys for completion by agencies before December 12.
4. Committee members were asked to accept or update the Mission Statement. The committee recommended to keep the mission statement as it is written:
“Collectively assist in the development of a transit coordination plan that improves transportation services for vulnerable individuals within the Ozarks Transportation Organization region.”
5. A review and update of the agency information was requested by the OTO staff and was completed by the end of the meeting. The committee recommended that OTO be added to the list.
6. The next Transit Coordination Plan committee meeting will be held at the Holland Building located at 205 Park Central East, Springfield, MO 65806. The OTO offices are located on the 2nd floor and are accessible by elevator or stairs. The next meeting will likely be scheduled in the second week of December.