



LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

Date: Jan 23, 2014
Time: 1:30 p.m.
2835 W Bennett
Springfield, MO 65807

ATTENDEES

Kathleen Featherstone, Dept of Mental Health/Spro	Leslie McCafferty, Burrell
Howard Fisk, Fisk Limousines	Jeff Robinson, OATS, Inc
Diane Gallion, CU Transit	Trent Sims, Community Partnership
Dawne Gardner, City of Springfield	Linda Starr, SWI Industrial Solutions
Starr Kohler, Southwest MO Office of Aging	Cari Wright, SW Center for Independent Living

STAFF PRESENT

Curtis Owens

1. WELCOME AND INTRODUCTIONS

Introductions were made of everyone in attendance.

2. PUBLIC COMMENT

No public comment was made

3. APPROVAL OF AGENDA

One agenda modification was made under Other Business. The modification included an in-kind match request from OTO for 2014. Kathleen Featherstone made a motion to approve the January 23, 2014 agenda with this modification. Cari Wright seconded. The motion passed unanimously.

4. APPROVAL OF MINUTES

Kathleen Featherstone requested a title change for the Dept. of Mental Health/Spro be corrected to reflect Dept. of Mental Health/Spro. Linda Starr made a motion to approve the November 21, 2013 meeting minutes. Diane Gallion seconded. The motion passed unanimously.

5. UNFINISHED BUSINESS

- a. Curtis Owens informed the Local Coordinating Board for Transit (LCBT) that the Memorandum Of Understanding (MOU) for the Federal Transit Administration program

“Enhanced Mobility of Seniors and Individuals with Disabilities,” also known as the 5310 program, was developed between three agencies within the OTO area. These agencies include the Missouri Department of Transportation (MoDOT), City Utilities (CU) Transit and Ozarks Transportation Organization (OTO). Curtis explained that each of the organizations will be responsible for certain parts of this program. Curtis discussed the MOU with the LCBT with the following key points:

MoDOT responsibilities include becoming the Designated Recipient of the 5310 funds and managing the grant for all OTO subrecipients. CU will be the designated recipient of the Urbanized Area allocation of the 5310 funds and will report performance indicators to OTO. OTO will administer the Project Selection, Program of Projects, Program Management Plan, Coordination Plan and planning for future public transportation needs according to the MOU. A hypothetical example of the administration funding is listed on the last page of the Draft MOU.

Howard Fisk asked if OTO was doing anything different. Curtis responded “yes” because of the MAP21 requirements and the consolidation of the SAFETEA-LU programs, Transportation for Elderly Persons and Persons with Disabilities (5310) with the New Freedom (5317) program. The New MAP21 program Enhanced Mobility of Seniors and Individuals with Disabilities (5310) includes both of the old programs plus it now includes funding options for operations. Curtis asked for an approval of the MOU and forward to the OTO Board of Directors Kathleen Featherstone made a motion to recommend moving forward with the MOU between CU, MoDOT and OTO to the OTO Board for final approval. Seconded by Linda Starr.

Motion Passes unanimously.

6. NEW BUSINESS

- a. Curtis presented to the LCBT a Transit Coordination 5 year Implementation Plan. This plan will help the LCBT to move forward with implementing the action items in the TCP.

Howard ask if OTO could provide a report on where the FTA funds have been spent and what we are waiting on. The LCBT discussed vehicles manufactures and how fast awarded funds were being utilized to purchase vehicles.

- b. Curtis presented to the LCBT the need for selection criteria for the Enhanced Mobility of Seniors and Individuals with Disabilities, also known as the 5310 program. He informed the LCBT of the vehicle selection criteria and the New Freedom selection criteria could probably continue as it has been in the past programs, but the need for operations criteria needed to be developed. He asked that the group help think of good selection criteria for the operating part of this program. Howard asked what the federal requirements included and if there was any specific guidance on how to manage the operations portion of this program. Diane Gallion informed the group that for the 5307 FTA allows a 75 percent reimbursement with a 50 percent grant / 50 percent match of that 75 percent. The group discussed the operating assistance opportunity of this program. Howard asked that agencies with knowledge of prior operating assistance please forward to Curtis.

7. OTHER BUSINESS

- a. Curtis reminded the LCBT of Title VI notice that was sent out by MoDOT. Agencies wishing to apply for funding must be compliant with the Civil Rights guidance.
- b. Curtis presented the OTO in-kind form to the LCBT. He explained that there were two separate forms available and if a person received wages that were funded from federal funds then they could not apply for in-kind matching. One form is for paid employee and one is for volunteer.
- c. A special LCBT meeting is scheduled for February 11, 2014 at 8:30 a.m. located at the Ozarks Transportation Organization office.

8. ADJOURNMENT

Linda Starr motioned to adjourn the LCBT meeting. The motion was seconded by Diane Gallion. The motion passed unanimously.

SWI Industrial Solution Inc.

Linda Starr presented a PowerPoint presentation of SWI Industrial Solutions Inc. and took the LCBT on a tour of the facility. The presentation included information about the employees and their commitment to their employer, and about the products that are produced. Curtis asked where the SWI employees live. Linda said all employees must live in Greene County. Some use the CU Transit, some use OATS, some drive and some are driven by a guardian.

SWI give the developmentally disabled the opportunity of employment. The work activities include repackaging products, filling Easter eggs and other products as needed. The LCBT toured the production shop before leaving.

Information Only