



OZARKS TRANSPORTATION ORGANIZATION
A METROPOLITAN PLANNING ORGANIZATION

Board of Directors Meeting Agenda
December 18, 2014
OTO Conference Room
205 Park Central Square, Suite 212

Call to Order NOON

I. Administration

A. **Introductions**

B. **Approval of Board of Directors Meeting Agenda**
(2 minutes/Lapaglia)

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE AGENDA

C. **Approval of the October 16, 2014 Meeting Minutes Tab 1**
(2 minutes/Lapaglia)

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE OCTOBER 16 MEETING MINUTES.

D. **Public Comment Period**
(15 minutes/Lapaglia)

Individuals requesting to speak are asked to state their name and organization or address before making comments. Individuals and organizations have a combined 15 minutes which will be divided among those requesting to address the Board of Directors (not to exceed five minutes per individual). Any public comment received since the last meeting has been distributed to the Board of Directors.

E. **Executive Director's Report**
(2 minutes/Fields)

A review of the OTO staff activities since the last Board of Directors meeting will be distributed.

F. **Legislative Reports**
(5 minutes/Lapaglia)

Representatives from the OTO area congressional delegation will have an opportunity to give updates on current items of interest.

II. New Business

A. Administrative Modifications 1 and 2 to the FY 2015-2018 TIP.....Tab 2
(2 minutes/Longpine)

There are two modifications that have been administratively approved by staff. Please see the attached materials for more information.

NO ACTION REQUESTED - INFORMATIONAL ONLY

B. Amendment 2 to the FY 2015-2018 TIPTab 3
(10 minutes/Longpine)

There are seven items included in Amendment Number Two to the FY 2015-2018 Transportation Improvement Program (TIP). Please see the attached materials for more information.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE AMENDMENT 2 TO THE FY 2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM.

C. Program of ProjectsTab 4
(5 minutes/Owens)

Staff will present the draft program of projects, which is required by FTA, to provide a detailed listing of Section 5310 and 5339 Projects. This Publication of Projects is included for review.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE FTA SECTION 5310 AND 5339 PROGRAM OF PROJECTS.

D. Annual Listing of Obligated ProjectsTab 5
(5 minutes/Longpine)

Staff will present the annual listing of obligated projects in the OTO area as required for Metropolitan Transportation Planning and Programming in federal law, CFR §450.332.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE ANNUAL LISTING OF OBLIGATED PROJECTS.

E. Federal Funds Balance ReportTab 6
(10 minutes/Longpine)

An updated federal funds balance report is included. Members are requested to review the report and advise staff of any discrepancies.

NO ACTION REQUIRED – INFORMATIONAL ONLY

F. Federal Functional Classification Change Request.....Tab 7
(5 minutes/Longpine)

There are three changes to the Federal Functional Classification System requested and outlined in the attached materials.

BOARD OF DIRECTORS ACTION REQUESTED TO REVIEW AND APPROVE THE PROPOSED FEDERAL FUNCTIONAL CLASS CHANGES.

G. Disadvantaged Business Enterprise ProgramTab 8
(5 minutes/Owens)

Staff will present the draft Disadvantaged Business Enterprise Program developed to comply with federal regulations.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE DISADVANTAGED BUSINESS ENTERPRISE PROGRAM.

H. Independent Single Audit Report for FY 2013-2014.....Tab 9
(5 minutes/Krischke)

Jim Krischke, OTO Treasurer will provide an overview of the FY 2013-2014 Independent Financial Audit Report.

BOARD OF DIRECTORS ACTION REQUESTED TO ACCEPT THE FY 2013-2014 INDEPENDENT SINGLE AUDIT REPORT.

I. Financial Statements for 1st Quarter 2014-2015 Budget Year Tab 10
(5 minutes/Krischke)

OTO Board Treasurer, Jim Krischke, will present the first quarter financial report.

BOARD OF DIRECTORS ACTION REQUESTED TO ACCEPT THE FIRST QUARTER FINANCIAL REPORT.

J. Resolution of Support for Relocating Accounts to US Bank Tab 11
(5 minutes/Parks)

Staff will outline a proposal to change banks in order to eliminate current account fees.

BOARD OF DIRECTORS ACTION REQUESTED TO PASS A RESOLUTION IN SUPPORT OF RELOCATING ACCOUNTS TO US BANK.

K. Cost of Living Adjustment Request Tab 12
(5 minutes/Fields)

A cost of living adjustment is proposed at the Social Security rate increase for 2015, which is 1.7%. The adjustment is proposed to go into effect on January 1, 2015.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE A 1.7% COST OF LIVING ADJUSTMENT.

L. Dental Insurance Benefit Proposal Tab 13
(5 minutes/Fields)

OTO is proposing to offer dental insurance to employees. The proposal includes a January 1, 2015 start date. The proposal is attached for review.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE PURCHASE OF DENTAL INSURANCE.

M. Nominating Committee Report..... Tab 14
(5 minutes/Nominating Committee)

The OTO Board of Directors Nominating Committee will present the 2015 Slate of Officers (1-year term) and OTO appointed Citizen-At-Large nominee (3-year term).

BOARD OF DIRECTORS ACTION REQUESTED TO APPOINT THE OFFICERS AND CITIZEN-AT-LARGE FOR THE 2015 OTO BOARD OF DIRECTORS.

N. Springfield Appointed Citizen At-Large Representatives Tab 15
(5 minutes/Fields)

The OTO Board is requested to appoint the two City of Springfield nominated Citizen-At-Large representatives to the Board for a three year term to begin January 1, 2015.

BOARD OF DIRECTORS ACTION REQUESTED TO APPOINT TWO SPRINGFIELD APPOINTED CITIZEN-AT-LARGE REPRESENTATIVES FOR THE OTO BOARD OF DIRECTORS.

O. Welcome to New Chair and Vice-Chair
(2 Minutes/Lapaglia)

NO ACTION REQUIRED

P. OTO Board of Directors 2015 Meeting Schedule Tab 16

NO ACTION REQUIRED – INFORMATIONAL ONLY

III. Other Business

A. Board of Directors Member Announcements

(5 minutes/Board of Directors Members)

Members are encouraged to announce transportation events being scheduled that may be of interest to OTO Board of Directors members.

B. Transportation Issues For Board of Directors Member Review

(5 minutes/Board of Directors Members)

Members are encouraged to raise transportation issues or concerns that they have for future agenda items or later in-depth discussion by the OTO Board of Directors.

C. Articles for Board of Directors Member Information..... Tab 17
(Articles attached)

IV. Adjourn open meeting and call to order closed meeting. A motion is requested to adjourn the open meeting and call the closed meeting to order.

Anyone not considered a voting member or appointed alternate is requested to leave.

V. Closed Meeting

(5 minutes/Board of Directors Members)

Pursuant to RSMo 610.021(1), closed meetings are permitted for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

VI. Adjourn Closed Meeting. A motion is requested to adjourn the closed meeting.

Targeted for **1:45 P.M.**

The next Board of Directors regular meeting is scheduled for Thursday, February 19, 2015 at 12:00 P.M. in OTO Offices at 205 Park Central East, Suite 212.

Attachments

Pc: Matt Morrow, President, Springfield Area Chamber of Commerce
Ken McClure, Missouri State University
Stacy Burks, Senator Blunt's Office
Dan Wadlington, Senator Blunt's Office
David Stokely, Senator McCaskill's Office
Matt Hough, Congressman Long's Office
Area News Media

Si usted necesita la ayuda de un traductor del idioma español, por favor comuníquese con la Curtis Owens al teléfono (417) 865-3042, cuando menos 48 horas antes de la junta.

Persons who require special accommodations under the Americans with Disabilities Act or persons who require interpreter services (free of charge) should contact Curtis Owens at (417) 865-3042 at least 24 hours ahead of the meeting.

If you need relay services please call the following numbers: 711 - Nationwide relay service; 1-800-735-2966 - Missouri TTY service; 1-800-735-0135 - Missouri voice carry-over service.

OTO fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, see www.ozarkstransportation.org or call (417) 865-3042.