

**OZARKS TRANSPORTATION ORGANIZATION
TECHNICAL PLANNING COMMITTEE MEETING MINUTES
November 19, 2014**

The Technical Planning Committee of the Ozarks Transportation Organization met at its rescheduled time of 1:30 p.m. in the OTO Conference Room.

The following members were present:

Mr. David Brock, City of Republic	Mr. Joel Keller, Greene County Hwy Dept. (a)
Mr. Don Clark, Missouri State University	Mr. Larry Martin, City of Ozark
Mr. King Coltrin, City of Strafford	Mr. Frank Miller, MoDOT
Mr. Travis Cossey, City of Nixa	Mr. Ralph Rognstad, City of Springfield
Mr. Jonathan Gano, City of Springfield	Mr. Andrew Seiler, MoDOT
Mr. Martin Gugel, City of Springfield (a)	Mr. Terry Whaley, Ozark Greenways
Mr. Adam Humphrey, Greene County	Mr. Todd Wiesehan, Christian County
Mr. Chris Jones, City Utilities Transit	

(a) Denotes alternate given voting privileges as a substitute when voting member not present

The following members were not present:

Mr. Mokhtee Ahmad, FTA Representative	Mr. Brad McMahon, FHWA
Mr. David Bishop, R-12 School District	Mr. Kent Morris, Greene County Planning
Ms. Kristy Bork, SGF (a)	Mr. Bill Robinett, MoDOT
Mr. Randall Brown, City of Willard (a)	Ms. Beth Schaller, MoDOT (a)
Mr. Doug Colvin, City of Nixa (a)	Mr. Mark Schenkelberg, FAA Representative
Mr. Rick Emling, R-12 School District (a)	Mr. Shawn Schroeder, SGF
Ms. Diane Gallion, City Utilities (a)	Mr. Jeff Seifried, Springfield Chamber
Ms. Dawne Gardner, City of Springfield (a)	Mr. Dan Smith, Greene County Highway Dept.
Mr. Jason Haynes, City of Springfield (a)	Ms. Cheryl Townlian, BNSF
Mr. Rick Hess, City of Battlefield (Chair)	Mr. Garrett Tyson, City of Republic (a)
Mr. Jay Huff, Missouri State University (a)	Ms. Eva Voss, MoDOT
Mr. Kirk Juranas, City of Springfield	Mr. Dan Watts, SMCOG
Mr. Kevin Lambeth, City of Battlefield (a)	Mr. Bob Wilslef, City of Ozark (a)
Ms. Diane May, SMCOG (a)	Mr. Chad Zickefoose, MoDOT (a)

Others present were: Mr. Joshua Boley, Ms. Sara Fields, Mr. Jacob Guthrie, Ms. Natasha Longpine, Mr. Curtis Owens, and Ms. Debbie Parks, Ozarks Transportation Organization; Mr. Carl Carlson, Olsson Associates; Mr. Matt Hough, and Mr. Jered Taylor, Congressman Long's Office; Ms. Mary Lilly Smith, City of Springfield; Mr. Matt Crawford, and Mr. Kevin Lowe, City Utilities.

Mr. Adam Humphrey filled in as Chairman until Travis Cossey arrived. Mr. Adam Humphrey called the meeting to order at 1:33 pm.

I. Administration

A. Introductions

B. Approval of the Technical Planning Committee Meeting Agenda

Mr. Rognstad made the motion to approve the November 19, 2014 meeting agenda. Mr. Humphrey seconded and the motion was carried unanimously.

C. Approval of the September 17, 2014 Meeting Minutes

Mr. Rognstad made the motion to approve the September 17, 2014 Meeting Minutes. Mr. Martin seconded and the motion was carried unanimously.

D. Public Comment Period for All Agenda Items

None.

E. Executive Director's Report

Ms. Fields stated that the City of Springfield, MoDOT and OTO are partnering on a Bluetooth project for travel times. These travel times would be on the significant corridors in the City, County and OTO area. There is testing on a couple different corridors right now, and it is interesting to see how many signals are being picked up. There is a lot of cost variation between companies, so that is being examined. The project is underway cautiously, because it is a very expensive project. Hopefully, at the beginning of the year, there will be a RFP or RFQ and they can be installed sometime later next year.

The Highway Commission was here in November at the Springfield-Branson Airport. Ms. Fields stated that she presented with Mr. Jeff Seifried, about partnerships and the cost share projects that are underway through 2017. The region was very successful in getting cost share projects, so there are several years of those projects left in the works. The Commission is aware of that and the region thanked the Commission for the partnerships.

The Springfield-Greene County Community Focus Report is starting again. Ms. Fields stated she is the Chair of the Transportation Section. She stated that if anyone was interested in serving on the transportation part of the Community Focus Report to let the OTO know. The OTO finished the FY 2014 Audit and it will be presented at the December Board of Directors meeting. It was a clean audit with no issues. Staff traveled to the Association of MPOs annual conference last month. Ms. Longpine presented with Clyde Prem from Olsson Associates, on the Travel Demand Model and the innovative data collection. It was well received and hopefully other individuals can learn from the OTO's methods on that. The files are available for use in projects.

The Long Range Transportation Plan will start next year. Staff is looking for ideas, especially with the recent newspaper article, on how to increase public involvement. Staff would like to attend community events and present to the public to receive public input.

City Utilities has a Triennial Review from the Federal Transit Association coming up. City Utilities has been very successful in passing those reviews year after year. Staff is helping CU with the preparations right now. Ms. Longpine sent out an email about the Enhancement Applications being due on December 1. There has been a lot of interest and several people have already contacted the OTO about submitting applications. There will

also be an application for funding Human Service Vehicles and transit-related projects that are beyond ADA. Those applications are also due on December 1.

The OTO hosted an ADA Transition Plan training, to which several TPC members came, at that airport. The ADA Transition Plan is a lengthy, but important process.

F. Bicycle and Pedestrian Committee Report

Ms. Longpine stated that the Bicycle and Pedestrian Committee has been working on an inventory of Safety Education Activities for bicycle and pedestrian safety related items in the area. What is going on is pretty extensive. The next step will be to look at how it can be brought together or to expand some of the programs, to more comprehensively address the bicycle and pedestrian safety in the region. The TAP applications are due December 1.

G. Legislative Reports

Mr. Taylor stated that there was not a lot to report. The House is back in session. There will not be a lot done in the session since the Senate is moving to the Republican side. There will be a short term Continuing Resolution passed on December 1. There is a lot of debate about it. It will be short term, so that the new Congress can decide on a long term budget. There is the extension of the Highway Bill through September or through June. There are still at least six months left. Congressman Long is hopeful that there will be a long term transportation bill and funding. There are some articles about a possible gas tax. Mr. Taylor introduced Mr. Matt Hough, who would be replacing him in January. He also mentioned that the Keystone vote failed by one vote in the Senate. It will be taken up again the first part of next session when Congress resumes. The President stated he will veto it.

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Mr. Cossey congratulated Mr. Taylor on his new position in the Missouri Legislature that will begin on January 7.

II. New Business

A. Administrative Modification 1 and 2 to the FY 2015-2018 TIP

Ms. Longpine stated that the OTO Public Involvement Policy allows minor modifications to the Transportation Improvement Program to be approved by staff. There have been two separate modifications. The first modification is for ADA accommodations on Kansas Expressway. That money was moved from the State because the City of Springfield is partnering on that project in the amount of \$30,000. The second administrative modification is for the Route 125 railroad crossing. BNSF brought some private funding to the project.

Mr. Martin inquired where that crossing was at. Ms. Longpine stated she thought it was South of D. Mr. Miller replied that was correct.

B. Amendment 2 to the FY 2015-2018 TIP

Ms. Longpine stated that this is a lengthy collection of changes to the TIP. The first one is for Greene County. Greene County is looking to use some of the BRO funding to replace a bridge on Farm Road 167 for a total programmed project cost of \$400,000. The second project is something that was discussed at the last Board of Directors meeting. Greene County agreed to look at the East-West Arterial at the same time of the environmental and design of Kansas Expressway.

The next five projects are related to the transit funding. There are projects being solicited now for the Human Service Vehicles and beyond ADA type projects. The OTO's agreement with MoDOT and City Utilities included administrative funding for those grants. CU was the loan applicant for the FTA Section 5339 funding, so that is item 3, Paratransit Bus Replacement. City Utilities is replacing two of the paratransit buses at this time. The remaining 4 projects, are programmatic items for the TIP. Applications are due on December 1. The project specifics will be known when it goes to the Board of Directors, but the staff wanted to start the process of placing these into the TIP. There will be a public notice on those projects.

Greene County originally submitted the funding on the East-West Arterial for Fiscal Year 2018. Mr. Humphrey stated that after discussion, Greene County would like to revise it to Fiscal Year 2015 to be done at the same time as the final design of the Kansas Expressway Corridor. There is a good likelihood that there will be some design work on the East-West Arterial. Ms. Longpine stated that when the motion is made, to please include the revision in the motion.

Mr. Miller inquired if it was all being moved to FY 2015 or if it was going to be staggered. Mr. Humphrey stated that it all would be moved to FY 2015. Ms. Longpine stated that the project in here is for design only. Mr. Humphrey stated that Greene County was talking about design. Mr. Miller stated that MoDOT usually broke it up by year.

Mr. Rogstad made the motion to recommend approval of TIP Amendment Number Two to the Board of Directors with the change from FY 2018 to FY 2015 on the East-West Arterial project. Mr. Miller seconded and the motion was carried unanimously.

C. Federal Functional Classification Map Change Request

Ms. Longpine stated that the Federal Functional Classification map is different than the Major Thoroughfare Plan. The Major Thoroughfare Plan is something that the OTO adopts that shows the desired classifications on the roadways. The Federal Functional Classification map represents what the road functions are now. It is maintained through FHWA and OTO is in charge of the process for requesting amendments to the map. It goes to MoDOT and then to FHWA. The OTO solicits applications for change, however, jurisdictions can request a change at any time. There are three requested changes. The City of Willard submitted two roadways and the City of Springfield submitted one. The City of Willard requested that Miller Road from State Highway 0 to Hughes Road be upgraded from Local to Collector. Also that Hughes Road from AB Highway to State Highway 160 be upgraded from Local to Collector. The City of Willard has been brought into the urbanized area. There are not a lot of collectors in Willard so this will help supplement the system.

The City of Springfield is looking at Kansas Expressway from James River Freeway to Republic to down grade it to a primary arterial. This request is tied into the future extension of the Kansas Expressway. There is information included in the agenda. There are not a lot of traffic counts in Willard, but there are counts where the roadways that connect to 160. The counts that are available on Kansas Expressway are just North and South of James River Freeway. The counts are from 2011, which is the most recent year.

Ms. Fields stated that the City of Willard's changes would make the roadways eligible for federal funding, so that is the motivation for the City of Willard. Mr. Miller inquired what

the current classification of the Major Thoroughfare Plan was for the Kansas Expressway. Ms. Longpine stated it is a Primary Arterial. Ms. Fields stated that the map it is broken down at Republic Road. North of Republic is still an Expressway. Ms. Longpine stated that there is a review of the Major Thoroughfare Plan currently happening. Mr. Miller inquired if the City of Springfield followed the Federal Functional Classification or the Major Thoroughfare Plan for access breaks. Mr. Rognstad stated that the Major Thoroughfare Plan was what the City of Springfield currently followed. Ms. Fields asked if the City of Springfield wanted to request both to be changed. Mr. Rognstad stated there was not a rush, so it could wait until the Major Thoroughfare Plan review.

Mr. Martin made a motion to recommend approval of the proposed Federal Functional Class changes to the Board of Directors. Mr. Rognstad seconded and the motion was carried unanimously.

D. Annual Listing of Obligated Projects

Ms. Longpine stated that there is a requirement to publish the Annual Listing of Obligated Projects within 90 days of the close of the program year, which is the TIP. That is December 30, for the year ending September 30. It is a list of all the federal funding that has been obligated since the prior year, from October 1 through September 30. The federal requirements actually list out some of the items that are included in the report, such as when it was programmed into the TIP, how the federal funds have been programmed versus obligated, and the remaining funding. There is a lot of detail, but that is in part because it is required.

Some of the projects on the list are statewide rail crossings. There are no details on that yet. There are a lot of projects that have been wrapped up completely or still have a small amount of funding left. This is obligated funds, not necessarily expended or reimbursed funding. Some of the projects may be looked at and have not been done, but that is how the federal funding is handled. It has to be matched to the Federal database. Mr. Cossey stated that on the list of obligated money, there had been discussion of the funding being rescinded. There were several projects that were in the wind but not obligated. He wondered if that situation had improved. Ms. Fields stated that it would be discussed a little more on the next item, but the OTO was looking okay. The region needs to be mindful though that there are not Cost Shares available any more. In the past there were Cost Shares and that would be okay since MoDOT would take care of the lapse policy. This will not happen anymore at least for a couple of years. Ms. Longpine stated that if it is on this list, it means that the federal government has committed to providing funding. If it has not been obligated, that is when the funds can be taken back. Mr. Cossey stated that it was the obligated items on the list that are secure from being taken back.

Mr. Martin made the motion to recommend approval of the Annual Listing of Obligated Projects to the Board of Directors. Mr. Gano seconded and the motion carried unanimously.

E. Federal Funds Balance Report

Ms. Longpine stated that if there was anything that needed correction to please notify staff. There are several funding programs that staff is responsible for tracking balances on. Basically, it is suballocated funding that comes to the OTO region. That includes the Surface Transportation Program Funding, which includes the STP-Urban. There is still a little Small-Urban left from before the region was under 200,000 in population. There is also the Bridge

Rehabilitation and Maintenance or BRM, with the Transportation Alternatives Program, which used to be Enhancements. It is now suballocated to the OTO region. The last report included an expanded introduction that includes each of those funding programs, balances and the risk for rescission that was just discussed.

The STP-Urban funds, includes anything that has been programmed as a Cost Share. MoDOT allows those funds to count against the balance. MoDOT has a three year rescission policy, but that the federal government can come in and take funds at any time that are not obligated. The region has been successful with the Cost Share program in that past and the balance available for programming is just \$3.4 million dollars. Outside the Cost Share program, there is \$13.8 million available. The Small-Urban just has \$18,000 left. That was a result of a payback on a project.

There is \$388,000 left in the BRM program. Once the Fiscal Year 2015 numbers come in, the OTO will review to see which projects the region will want to fund. There is \$1 million available for the Transportation Alternatives Program. At the end of the introduction, the report is dated through September 30. It carries the OTO through the past year. There are not numbers available yet for Fiscal Year 2015. The Continuing Resolution only goes through December, though the authorization is through May. The report uses an estimate based on Fiscal Year 2014 funding levels. A lot of the communities are actually hitting up against the MoDOT policy. The region would be okay, but with the Cost Shares gone, the region needs to work on obligating the funds. There is also a balance summary page. There is a balance for each program. Then there is a balance for each jurisdiction. At the end, there is a list of allocations, a list of projects that have been obligated, and then the MoDOT reports. Staff is looking at creating a summary sheet to examine the funding for the next TPC meeting.

Ms. Fields stated that the Transportation Alternatives Program is also listed since it is getting close to risk of rescission. There are several projects that were awarded with the 2012 Enhancement or TAP funding that have not moved forward. That is a potential issue. It is staff's understanding that those projects will be moving forward in the spring. Staff will be watching that closely, especially going into the next round of awards. Ms. Longpine stated that it is actually written into the legislation that the TAP Program funding will be gone if it is not obligated or spent within 3 years. The other programs do not have that restriction built in. Mr. Martin inquired if it had to be spent or just obligated. Ms. Longpine stated it had to be obligated at the end of the 3 years and each of the years moving forward.

Mr. Miller brought up on page four, the report mentions that Battlefield and U.S. 65 were not obligated. He stated that it was obligated at the time of the report. Ms. Longpine stated she would correct that. Mr. Cossey asked which project he was referring to. Mr. Miller replied that the On-System Bridge Program on page four. The balance does not show the Battlefield and U.S. 65 project. The Battlefield and U.S. 65 project had been obligated prior to the \$388,000. Ms. Longpine stated that the description was wrong, but the numbers were right. She would correct the description.

F. OTO Technical Committee Chair Rotation

Ms. Fields stated that the Technical Planning Committee decided in 2002 to set up a Chairmanship rotation. It has been tracked over the years. Adam Humphrey will be the

2015 Chairman and Larry Martin the Chairman-Elect from Ozark. She thanked Mr. Cossey for a great job as the 2014 Chairman.

Mr. Rognstad made the motion to elect the Chairman and Chairman Elect Positions of the 2015 Technical Planning Committee. Mr. Whaley seconded and the motion carried.

G. OTO Technical Committee 2015 Meeting Schedule

Ms. Fields announced the schedule for 2015 was in the agenda and for the committee members to please mark their calendars.

III. Other Business

A. Technical Planning Committee Member Announcements

Mr. Rognstad announced that he was retiring from the City of Springfield in January. Mr. Cossey congratulated him on behalf of the Technical Planning Committee. He inquired if there was a replacement for his position. Mr. Rognstad that there was not a replacement yet.

Mr. Jones stated that his assignment at CU Transit was to help select a permanent Transit Director. He announced that Mr. Kevin Lowe was the new CU Transit Director and would be attending the Technical Planning Committee in his place.

B. Transportation Issues for Technical Planning Committee Member Review

None.

C. Articles For Technical Planning Committee Member Information

Ms. Fields stated that the Major Thoroughfare Subcommittee will be reconvening at the first of next year. The data is back from the Travel Demand Model. There had been discussion on using some of the forecast numbers to decide on reevaluating some of the streets in the Major Thoroughfare Plan. There are also some articles in the agenda on how other communities are conducting travel times. One way is Bluetooth and the other is loop detection. MoDOT has a new website listing deficient bridges. MoDOT is tracking the closing of bridges in the State and it is an ongoing problem. Ms. Longpine stated she would add that individuals on the Transportation Alternatives Selection Committee should look for an email to schedule the scoring meeting.

IV. Adjournment

Mr. Rognstad made the motion to adjourn at 2:11 p.m. Mr. Martin seconded and the meeting was adjourned.